

BY-LAWS

THOROUGHBRED DART ASSOCIATION

Aiken



Thoroughbred Dart Association BY-LAWS

REVISION HISTORY

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ARTICLE I – NAME, MAIL & WEB ADDRESS

The name of the organization shall be the Thoroughbred Dart Association (TDA).

Current mailing address:

Current web address: www.aikendarts.org

ARTICLE II - DEFINITIONS

1. Whenever the word “**MEMBER**” is used in these By-Laws, it shall mean an individual who is a current participant of the TDA.
2. Whenever the word “**TEAM**” is used in these By-Laws it shall mean a group of members playing darts as such.
3. The term “**TEAM REPRESENTATIVE**” shall be used in these By-Laws to mean the registered team captain or a designated team representative. Any paid member of the team.
4. Whenever the term “**EXECUTIVE COMMITTEE**” is used in these By-Laws, it shall mean the body, as elected by the membership, which administers the TDA.
5. Whenever the term “**SENIOR EXECUTIVE COMMITTEE MEMBER**” is used in these By-Laws, it shall mean the most senior elected executive committee member present in terms of continuous service.
6. Whenever the term “**BOG**” (Board of Governors) is used in these By-Laws, it shall mean the body comprised of the Executive Committee, a representative from each team, and Honorary Members in attendance at an official meeting.
7. Whenever the term “**HONORARY MEMBER**” is used in these By-Laws, it shall mean an individual who by his/her actions have made outstanding contributions to the game of darts and to the TDA specifically.
8. “**ILLEGAL DRUGS**” are those defined by state and federal laws as such.
9. “**TDA Rules and Regulations**” are the set of guidelines used to supplement these By-Laws and govern league play.

ARTICLE III - OBJECTIVES

1. The TDA shall promote the sport of darts, activities, tournaments and functions of the TDA through the spirit of sportsmanship, in Aiken, SC and surrounding areas.
2. The TDA shall be a non-profit, non-political, non-sectarian, non-discriminatory, and non-sexist organization.
3. The TDA shall be a member in good standing with the American Dart Organization.

ARTICLE IV - POLICY

1. All members shall comply with the TDA By-Laws and TDA Rules and Regulations.
2. The BOG shall review and revise the TDA By-Laws and the TDA Rules and Regulations as deemed necessary.

ARTICLE V - MEMBERSHIP

1. Membership is open to any person who evidences interest in darts as a sport.
2. An Honorary Membership may be granted to the recipient by a 2/3-majority vote of the BOG. Such membership shall be for life, carry with it any and all voting privileges granted to the BOG as long as member is active.

ARTICLE VI - MEMBERSHIP FEES

1. Membership fees shall be established to administer the TDA.
2. Membership fees may be revised by a 2/3-majority vote of the BOG.
3. Membership fees shall be applicable for each season.
4. Full membership fees must/shall be paid for the season of play with no reduction for member(s) being added late in a given season.
5. There shall be no refund of any membership fee without a majority vote of the BOG.
6. Honorary Members may participate in the TDA with no membership fees.

**ARTICLE VII - CENSURE, PROBATION, SUSPENSION AND
EXPULSION**

1. Categorically and without restriction, the BOG reserves the right to censure, suspend, expel or terminate membership in the TDA for any member who:
 - a. Willfully creates disharmony.
 - b. Behaves in a manner prejudicial to order, or discipline.
 - c. Tarnishes the image of the sport of darts.
 - d. Causes any player, official, sponsor, or spectator any embarrassment, belligerency, or defamation.
 - e. Promotes the sale or use of illegal drugs.
2. The BOG shall arbitrate all complaints. All complaints must be filed within 7 days of offense. All arbitration results will be reported at the next regularly scheduled meeting or at a special meeting.
3. Both the complaining party and the alleged offending party shall be notified of arbitration and be invited to state their cases. Witnesses will be allowed at arbitration.
4. Each party involved in the complaint shall be given reasonable, uninterrupted time to plead their cases.
5. If the complaining party does not attend, the complaint will be dropped. If the offending party does not attend, their right to a defense will be waived.
6. Upon resolution of the complaint, the BOG will decide if censure, probation, suspension, or expulsion shall be applied. A 2/3-majority vote, by Secret Ballot, will decide. The parties involved in the complaint shall not vote.
7. Decisions of the BOG shall be final.

ARTICLE VIII - ELECTIONS

1. Any TDA member not in violation of Article VII of By-Laws, has not been removed or quit a board position in the past two years is eligible to run for any office.
2. At the final BOG meeting of the winter season, a call for volunteers for office shall be made to the General Membership.
3. Members shall make it known in writing to the executive board their wish to be nominated for office.
4. The final spring BOG meeting shall be a General Membership meeting. Members in attendance shall vote on the candidates nominated for office. Officers shall be elected by a majority vote.
5. Newly elected officers shall assume their duties at the beginning of the fall season and serve their term of office as indicated.

ARTICLE IX - THE EXECUTIVE COMMITTEE

1. The executive committee shall be comprised of the president, vice-president, secretary, treasurer, scorer, public relations director, and the ADO representative.

| <u>ELECTION</u> | | <u>TERM</u> |
|------------------------|------------|--------------------|
| President | Odd Years | 2 Years |
| Vice President | Even Years | 2 Years |
| Secretary | Odd Years | 2 Years |
| Treasurer | Even Years | 2 Years |
| Scorer | Odd Years | 2 Years |
| PR Director | Even Years | 2 Years |
| ADO Representative | Odd Years | 2 Years |

2. Should an executive committee member resign, be recalled or take another office between regularly scheduled meetings, the executive committee shall be empowered to appoint an interim executive committee member to the vacancy to fill remainder of term. The BOG, at the next regularly scheduled meeting, must approve such appointments.
3. Any executive committee member may be removed from office, with sufficient cause as determined by a 2/3-majority vote of the BOG.
4. Recall voting shall be accomplished by secret ballot.
5. Any executive committee member recalled by the BOG has the right to appeal such recall action. Such appeals must be in writing and received by the president no later than ten (10) days after the BOG's recall ruling. If, after consideration of the appeal by the executive committee, the appeal is rejected, there can be no further appeal.
6. Upon expiration of their terms of office, all elected officers shall turn over all pertinent papers, correspondence, and works in progress to their successor.
7. Executive Committee is to be present at each BOG meeting. Continuous absence without cause shall be grounds for removal. If removed, member may not run for positions again for 2 years.

ARTICLE X - BOG RESPONSIBILITIES

The BOG shall familiarize themselves with the TDA By-Laws and the TDA Rules and Regulations.

PRESIDENT

- Shall preside at all BOG meetings.
- May only vote to break a tie.
- Shall decide all questions of order.
- Shall maintain the efficiency of league operations.
- Maintain possession of keys to Scorer Box and Post Office box
- Maintain order of all BOG and Executive Board Meetings by us Robert's Rules of Order as a guideline.
- Monitor each board members fulfillment of their individual duties
- Will open and close each banquet presentation and present the Jim Dickenson Award
- Shall be the mediator of any issues arising between fellow board members
- Authorize signer listed on bank account

VICE PRESIDENT

- Shall assist the president in all league matters.
- Shall assume the duties normally performed by the president in his/her absence.
- Shall monitor the performance of all committees.
- Shall be the chairman of the Seeding Committee.
- Audit Treasurer's Financial Ledgers and Checking Account with President
- Approve all TDA form changes

SECRETARY

- Shall record the minutes at all BOG and Executive Committee meetings.
- Shall provide the scorer with the minutes for distribution to the league.
- Maintain email distribution list
- Maintain current and updated copy of By-Laws and Rules & Regulations
- Authorized signer listed on bank account
- Receive copy of statement for checks and balances of treasurer position

TREASURER

- Shall receive and maintain sole custody of TDA funds.
- Shall promptly deposit all monies received.
- Shall submit the Treasurer's Report (including financial ledger, bank statement, and reconciliation) at regularly scheduled BOG meetings.
- The treasurer and another officer shall sign checks issued by the TDA. Issue regular league expenses from TDA bank account up to \$500.00. Approval by BOG for purchases over \$500.00.
- Shall maintain a list of officers authorized to sign checks.
- Shall be responsible for the financial management of the TDA
- Maintain a record of league member fees paid each season. Responsible for following up with team representative if monies is not collected.
- Maintain list of current and lifetime members
- Retrieve league funds for added members and substitutes on the score sheet.

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- Maintain a list of charitable organizations designated to receive a contribution and totals of each.
- Maintain detailed files of all receipts, deposits, and checks issued by season. These available in a timely manner upon request.
- Maintain financial records for 7 years
- Possession of keys to the scorer box and post office box.
- Authorized signer listed on bank account

SCORER

- Shall collect and maintain score sheets and standings.
- Shall publish the standings, news items, and other such information to the TDA.
- Shall maintain membership records.
- Shall be compensated for his/her effort as determined by a majority vote of the BOG.
- Shall prepare and distribute captains' packets at the beginning of each season.
- Prepare and distribute captain's packets at the beginning of each season
- Provide add and substitution information to the treasurer
- Maintain TDA website to include current standings, events and any other pertinent information
- Provide schedule of all events for current season
- Pays \$150 per season -covers all expenses for supplies

PUBLIC RELATIONS DIRECTOR

- Shall plan, initiate, and coordinate all advertising, promotional, and membership campaigns in concert with the Executive Committee and/or the BOG.
- Shall be chairman of the Charity Committee.
- Responsible for the coordination of league events, i.e., banquets and interactive events with other dart leagues or organizations

ADO REPRESENTATIVE

- Shall receive all ADO information and ensure it is passed on to the TDA.
- Shall disseminate all pertinent TDA information to the ADO.
- Shall organize and run the ADO Qualifiers.
- Maintain a list of all members of the TDA and submit along with dues to the ADO each year for registration
- Shall submit 180 and 9-marks to the ADO for publication in the Double Eagle
- Deliver copies of the Double Eagle to each sponsor bar
- Obtain and submit a record of qualifiers held to include participants and results
- Be the direct contact for the ADO for the TDA

TEAM REPRESENTATIVE

- Shall represent the team at all BOG meetings.
- Shall keep his/her team informed of all changes to league By-Laws and Rules and Regulations
- Shall be a paid member

ARTICLE XI - MEETINGS

1. The "Order of Business" of any BOG meeting shall be subject to "Roberts Rules of Order", newly revised.
2. Regularly scheduled meetings shall be held at least three times per season.
 - A. *Captains/Seeding Meeting*
 - B. *First BOG: Tuesday of week five (5)*
 - C. *Second BOG: Tuesday of week eight (9)*

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3. Should the president and vice president be unavailable at a BOG meeting, the senior executive committee member shall assume the duties of president for that meeting.
4. The Executive Committee shall determine when a special meeting of the BOG should be held. Special meetings are held when business of an urgent nature precludes waiting until the next regularly scheduled meeting.
5. Any team not represented at regularly scheduled BOG meetings will be penalized as follows:
 - A. First meeting missed - 3 points.
 - B. Second and all subsequent meetings missed - 5 points each.
 - C. A fifteen-minute grace period shall be allowed for arrival to the meeting.

ARTICLE XII - BY-LAWS AND RULES AND REGULATIONS CHANGES

1. Proposed By-Laws and Rules and Regulations changes shall be presented, in writing, to the BOG as new business at a regularly scheduled BOG meeting. A vote on the changes shall be held at the following regularly scheduled BOG meeting. This is required to ensure the general membership time to provide input on how the team representative should vote.
2. A 2/3-majority vote of the BOG is required to revise the By-Laws or Rules and Regulations.
3. Revised By-Laws or Rules and Regulations shall take effect at the beginning of the following season.
 - * Immediate changes shall take place in special circumstances as determined by the BOG

ARTICLE XIII - CONTRACTS, AGREEMENTS, AND EXPENSES

1. The BOG shall have the authority to enter into any contracts and/or agreements in the name of the TDA. Any contract or agreement must be approved by a 2/3-majority vote of the BOG. Such contracts must bear the signature of the president and the treasurer to make the contract or agreement binding on the TDA.
2. The Treasurer shall have the authority to reimburse any member who incurs legitimate, documented expenses in the name of the TDA under the direction of the Executive Committee.